Permit #F00157304
FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00157304 **Type of Permit:** FILMING **Release Date:** 10/11/2019

Production Company	UNIVERSITY OF SOUTHERN CALIFORNIA
Insured Company Name	UNIVERSITY OF SOUTHERN CALIFORNIA
Contact Phone No. 1	213-740-2895
Contact Phone No. 2	
Fax	213-740-7308
Address	851 DOWNEY WAY, HSH 300 LOS ANGELES, California 90089
Production Title	GEM: YOUR FAMILY FRIEND
Type of Production	Student

Producer	Reanna Cruz
Director	Valerie Tan
1st AD	Ryan Vargas
Production Manager	Reanna Cruz
FilmL.A. Coordinator	Ramona Jones
Location Manager	Reanna Cruz
Primary Phone	Mobile - 732-888-7226
Secondary Phone	
Location Assistant	Reanna Cruz
Primary Phone	Mobile - 7328877226
Secondary Phone	

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00
Total Permit Fee	$26.00
Number of Locations	1

NOT A PERMIT

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Summary Information

Location

Permit Number F00157304
Production Company UNIVERSITY OF SOUTHERN CALIFOR...
Insured Company UNIVERSITY OF SOUTHERN CALIFOR...
Production Title GEM: YOUR FAMILY FRIEND

Location Manager Reanna Cruz
Primary Phone Mobile - 732-888-7226
Secondary Phone

Location Address 2870 Los Feliz Pl, Los Angeles, CA, 90039

Location Type Business

Film Dates 10/12/2019 - 10/13/2019 09:00 - 21:00 2 days

Open or Closed to the Public Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents USC- GEM YOUR FAMILY FRIEND--STUDENT LETTER.pdf
USC- 'GEM - 2870 Los Feliz Pl.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	2

Personnel on Location

Type	Quantity
Cast	3
Crew	5

Filming Activities Brandishing weapons (not in public view); Interior Dialogue; Interior establishing shots. ; All activity to take place on private property. ;

Jurisdiction **Political:** Los Angeles City - Council District 13 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 564 **Grid:** D7

Approvals LOS ANGELES CITY POLICE DEPARTMENT Irene Martinez

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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STUDENT PRODUCTION OFFICE
Telephone: 213.740.2895
Fax: 213.740.7308
Email: spo@cinema.usc.edu

USC School of Cinematic Arts

STUDENT CERTIFICATION

Falsifying information or using an invalid production number is a violation of the student conduct code. Production numbers may only be used for the class for which they are assigned.

Date: **9.30.19** (Expires after 30 Days)

This is to certify that **Reanna Cruz** (NAME OF STUDENT) is enrolled in **ctpr-310** (CLASS NO.)

for the **fall** (FALL/SPRING/SUMMER), **2019** (YEAR) semester and is engaged in the production of an authorized student project, USC Production Number: **191-310-3031** (PRODUCTION NO. [xxx-xxx-xxxx])

entitled **GEM: Your Family Friend** (TITLE OF THE PRODUCTION).

The number of cast and crew members: 1 – 3 / (4 – 10) / 10+ (PLEASE CIRCLE ONE)

The following individuals are members of the crew who are authorized to use this form:

NAME	POSITION	PHONE NUMBER
Reanna Cruz	Producer	732-887-7226
Valerie Tan	Director	314-814-0102
Ryan Vargas	DP	626-319-4002

Student productions undertaken by SCA students are for instructional purposes only and are not intended for any commercial use. **USC retains the copyright to the above stated student produced project.**

Student Signature: _____ Date: **9.30.19**

---------- **SPO STAFF USE ONLY** ----------

USC ID Number: 9274065672 Number of CREW members certified: 3

Sincerely,

_____

USC SCHOOL OF CINEMATIC ARTS
STUDENT PRODUCTION OFFICE

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Revised 07/18/14

Permit #F00157304

NOTICE OF STUDENT FILMING

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

We will be filming scenes for the following production/project.

PROJECT TITLE	GEM					
FILMING ADDRESS	2870 Los Feliz Pl, Los Angeles, CA					
DATE(S)	10/12, 10/13					
HOURS	FROM	09:00	AM / PM	TO	09:00	AM / PM

Description of scenes & parking:

Shooting fully inside the second floor of the office space.

Parking will be contained in the Storage, Etc. lot.

**** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ****

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

Reanna Cruz	(732) 887-7226
Name of Primary Student Contact	Daytime Phone #
University of Southern California School of Cinematic Arts	(213) 740-2804
Name of School/Class Administrator	Daytime Phone #

You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.

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